

OFFICIAL MINUTES, BOARD OF EDUCATIONAL SERVICE UNIT NO. 13

Tuesday – May 21, 2019 ESU #13 Center – 4215 Avenue I, Scottsbluff, NE

The regular meeting of the Board of Educational Service Unit #13 was called to order by President Mark Sinner on Tuesday, May 21, 2019 at 7:18 PM at the ESU #13 Center, 4215 Avenue I, Scottsbluff, NE. Public notice was given in the Star-Herald on Thursday, May 16, 2019. Agenda items and reports were uploaded to the ESU #13 website on Thursday/Friday, May 16/17, 2019 for Board members.

President Mark Sinner referenced the Nebraska Open Meetings Act as posted and noted that the Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Diane Coon, Steve Diemoz, Bill Knapper, Scott Marsh, Kim Marx, Tom Millette, Mark Sinner, Laura Barrett, Interim Administrator, Jodi Walker, Business Manager and Desira Martin, Treasurer. Guests: Dr. Andrew Dick, Jadie Beam, and Donna Jenne.

Absent: Heather Crofutt, Don Egging, Tim Horn, Patricia Jones, Ray Richards.

Board members present met quorum requirement.

Moved by Knapper, seconded by Marsh, that absent Board members Crofutt, Egging, Horn, Jones and Richards be excused. Aye: Coon, Diemoz, Marx, Millette, Sinner. Nay: none. Absent: Crofutt, Egging, Horn, Jones, Richards. Motion passed.

Moved by Diemoz, seconded by Coon, that the agenda be approved as listed. Aye: Knapper, Marsh, Marx, Millette, Sinner. Nay: none. Absent: Crofutt, Egging, Horn, Jones, Richards. Motion passed.

Moved by Millette, seconded by Diemoz that consent action items be approved as listed (minutes of April meeting, Treasurer's Report, Fund Balance Report, Budget Summary, Claims, and Staff Travel). Aye: Knapper, Marsh, Marx, Sinner, Coon. Nay: none. Absent: Crofutt, Egging, Horn, Jones, Richards. Motion passed. The following General Fund claims were approved for payment:

Check #	Entity Name	Amount
12448	BLACK HILLS ENERGY	487.68
12449	CENTURYLINK	1,458.21
12450	CENTURYLINK COMMUNICATIONS, INC	2,691.98
12451	NEBRASKA PUBLIC POWER DISTRICT	2,125.47
12452	PAYROLL ACCOUNT	794,361.85
12453	VIAERO WIRELESS	161.38
12454	ALLO COMMUNICATIONS	925.79
12455	ALLO COMMUNICATIONS	3,600.00
12456	ALLO COMMUNICATIONS	1,060.79

12457	CHARTER COMMUNICATIONS	2,459.87
12458	CHARTER COMMUNICATIONS	179.48
12459	CITY OF GERING	229.25
12460	CITY OF SIDNEY	613.16
12461	CITY OF TERRYTOWN	48.22
12462	NPPD	53.52
12463	WELLS FARGO	10,812.44
12464	CHARTER COMMUNICATIONS	178.79
12465	CITY OF SIDNEY	183.62
12466	VERIZON WIRELESS	2,526.50
12467	VERIZON WIRELESS	167.40
12468	LINGO COMMUNICATIONS	280.80
12469	ADVANCE EDUCATION, INC	1,200.00
12470	AESA	545.00
12471	AHLERS BAKING, INC	77.10
12472	SHARON ALLER	6,787.18
12473	ANDERSON-SHAW CONSTRUCTION	17,719.11
12474	ANITA'S GREENSCAPING, INC	405.00
12475	AUTO PLAZA JOE HESSLER, INC.	500.00
12476	AUTOZONE, INC	1,072.44
12477	BAKER & ASSOCIATES	10,045.15
12478	TONY BALANDRAN	110.00
12479	LAURA BARRETT	16.32
12480	JENNIFER BAUMANN	304.14
12481	BAYARD PUBLIC SCHOOLS	2,300.00
12482	BENZEL PEST CONTROL	95.00
12483	BENZEL PEST CONTROL	290.00
12484	BEST CARE EMPLOYEE ASSISTANCE	3,295.50
12485	BEST WESTERN PLUS SIDNEY LODGE	93.00
12486	BLACK HILLS ENERGY	419.13
12487	BLUFFS SANITARY SUPPLY	18.96
12488	CAROL BOERNKE	1,098.10
12489	JENNIFER BOHNSACK	300.00
12490	BOK FINANCIAL	53,721.56
12491	BORDER STATES	340.92
12492	PAMELA BREZENSKI	136.59
12493	BRIDGEPORT NEWS BLADE	13.75
12494	JESSICA BRODERICK	16.94
12495	LINDSAY BROWN	30.57
12496	CANDLEWOOD SUITES-KEARNEY	199.90
12497	CAPITAL BUSINESS SYSTEMS, INC	1,437.50
12498	CAPWN HEALTH CENTER	185.00
12499	CASH-WA DISTRIBUTING	1,420.20
12500	CDW GOVERNMENT, INC	6,458.84
12501	CHARTER COMMUNICATIONS	48.98
12502	CHUCK ELLEY PRESENTATIONS	1,779.20
12503	CITY OF GERING LANDFILL	29.74
12504	CITY OF SCOTTSBLUFF	815.40
12505	CITY OF SCOTTSBLUFF	12.00

12506	CAPWN	16,049.28
12507	COMPLETE CARE FAMILY PRACTICE	75.00
12508	SHAWNDA CONNOR	1,228.84
12509	JOLEEN CONWAY	72.00
12510	CORNHUSKER MARRIOTT HOTEL	106.00
12511	COZAD COMMUNITY SCHOOLS	70.00
12512	CPI	150.00
12513	CULLIGAN OF SCOTTSBLUFF	102.50
12514	D. MARTIN-ESU #13	35.00
12515	DAS STATE ACCOUNTING - CENTRAL	484.99
12516	DELL MARKETING	13,613.51
12517	ANDREW DICK	247.28
12518	DISCOUNT SCHOOL SUPPLY	3,131.24
12519	DOUGLAS, KELLY, OSTDIEK & OSSIAN	2,738.50
12520	E3 DIAGNOSTICS	245.00
12521	EAKES OFFICE SOLUTIONS	2,056.80
12522	ED SERVICE UNIT NO 10	608.10
12523	ED SERVICE UNIT NO 13	8,056.89
12524	ED SERVICE UNIT NO 7	1,790.00
12525	EDUCATIONAL SERVICE UNIT NO. 13	58,471.92
12526	EDUCATIONAL SERVICE UNIT NO. 13	10,971.13
12527	EMBASSY SUITES HOTELS La Vista	457.80
12528	ESU COORDINATE COUNCIL	32,466.00
12529	FAIRFIELD INN & SUITES - SCOTTSBLUFF	564.00
12530	FAIRFIELD INN BY MARRIOTT	1,128.00
12531	FASTENAL COMPANY	24.79
12532	FIRST STUDENT INC	800.70
12533	SAMANTHA FISHER	51.79
12534	FRANK PARTS COMPANY	12.98
12535	FREMONT MOTOR COMPANY	1,244.83
12536	FRENCHMAN VALLEY COOP	1,005.60
12537	TERESA FROMAN	445.38
12538	MEGGIN FUNK	510.40
12539	PERLA GARZA	303.40
12540	GERING COURIER	41.99
12541	GERING PUBLIC SCHOOLS	2,706.60
12542	JOANN GOLDEN	1,964.42
12543	GOVCONNECTION, INC	6,820.36
12544	HAMPTON INN - KEARNEY	1,330.51
12545	HAMPTON INN & SUITES	815.74
12546	HAMPTON INN SIDNEY	188.00
12547	HERE WEE GROW CHILD DEVELOPMENT	1,582.40
12548	HI PERFORMANCE CAR WASH	12.00
12549	JAYMIE HILLIARD	1,035.76
12550	HOBBY LOBBY	183.69
12551	HOLIDAY INN EXPRESS CHADRON	1,035.99
12552	HOLIDAY INN EXPRESS - GRAND ISLAND	1,598.00

12553	HOLIDAY INN EXPRESS-KEARNEY	1,410.00
12554	HOME DEPOT CREDIT SERVICES	163.49
12555	HOMETOWN LEASING	646.95
12556	HULLINGER GLASS AND LOCKS	12.00
12557	IDEAL LINEN SUPPLY	860.62
12558	IDEAL LINEN SUPPLY	898.25
12559	INDEPENDENT PLUMBING & HEATING	5.64
12560	PATRICIA JONES	60.73
12561	DENITA JULIUS	377.73
12562	KEITH COUNTY NEWS INC	180.00
12563	KIDS KORNER	1,172.75
12564	KIMBALL HEALTH SERVICES	2,675.00
12565	LIL ANGELS PLAYHOUSE, LLC	2,194.88
12566	ELIZABETH LLANES	58.42
12567	LR4, LLC	600.00
12568	LRP PUBLICATIONS	3,335.00
12569	BRADEN LUKASSEN	250.00
12570	MARKETING CONSULTANTS	45.00
12571	DEBRA MASON	370.00
12572	MEAT SHOPPE	598.16
12573	BRITTANIE MEDINA	160.00
12574	MENARDS	285.44
12575	MINATARE PUBLIC SCHOOLS	2,200.00
12576	MITCHELL PUBLIC SCHOOLS	2,860.00
12577	CINDY MOLINA	938.16
12578	MORRILL PUBLIC SCHL	5,100.00
12579	MOUNTAIN VISION PIZZA dba DOMINO'S	72.97
12580	NAEYC	196.07
12581	NATL ASSOC OF SCHOOL NURSES	250.00
12582	NE SAFETY & FIRE EQUIPMENT	465.00
12583	NE COUNCIL OF SCHOOL ADMINISTATORS	485.00
12584	NEBRASKA U C FUND	179.84
12585	NEBRASKALINK	8,179.37
12586	NOAH'S ARK PRESCHOOL	210.00
12587	JILL NELSON	753.60
12588	ONE SOURCE	110.00
12589	O'REILLY AUTOMOTIVE	88.21
12590	EMILY OWEN	41.17
12591	PANHANDLE COOP	3,326.77
12592	PANHANDLE COOP ASSOC.	3,531.84
12593	PANHANDLE PARTNERSHIP	50.00
12594	PAPER 101	6,693.62
12595	MEGAN PIEPER	300.00
12596	PLATTE VALLEY CREAMERY	359.45
12597	PRACTICE SOLUTIONS, LLC	1,638.75
12598	PRAIRIE WINDS COMMUNITY CENTER	470.25
12599	PURCHASE POWER	226.97
12600	QUICK CARE MEDICAL SERVICES	125.00

12601	RANDY'S AUTO CARE, LLC	84.04
12602	RAPID CITY JOURNAL	1,177.00
12603	REGIONAL WEST MEDICAL CENTER	332.50
12604	LORI RETZLAFF	937.00
12605	THE ROCK PILE	457.20
12606	RODEWAY INN	72.95
12607	RUSCH'S GENERAL CONTRACTING	16,969.50
12608	RUSSEL'S TRANSMISSION	2,476.48
12609	SHANA RUTHERFORD	634.87
12610	SANDBERG IMPLEMENT, INC	405.14
12611	SHARON SCHLUTERBUSCH	300.00
12612	SCOTTS BLUFF CO. HANDI-BUS	66.00
12613	SCOTTSBLUFF FAMILY YMCA	400.00
12614	SCOTTSBLUFF PUBLIC SCHOOLS	10,220.00
12615	SCOTTSBLUFF PUBLIC SCHOOLS	906.15
12616	SCOTTSBLUFF/GERING CHAMBER	165.00
12617	SIDNEY PUBLIC SCHOOLS	1,787.94
12618	SIDNEY SUN-TELEGRAPH	174.02
12619	SIOUX VILLA	100.00
12620	SLP NOW, LLC	597.00
12621	SLP TOOLKIT, LLC	360.00
12622	SNELL SERVICES	1,137.50
12623	MICHELLE WEIMER	11,417.83
12624	SYLMARIE SOCARRAS	829.11
12625	SONNY'S SUPER FOODS/BRIDGEPORT	724.98
12626	SONNY'S SUPER FOODS/SIDNEY	254.32
12627	STAPLES CREDIT PLAN	143.00
12628	STAR-HERALD	4,592.84
12629	SUBWAY #6906	738.99
12630	SUPER 8 MOTEL - SCOTTSBLUFF	163.98
12631	TAESE/USU	625.00
12632	TD RELKA, LLC	926.00
12633	TEAM CHEVROLET	23,652.09
12634	THOMPSON GLASS, INC	471.67
12635	TWIN CITIES DEVELOPMENT ASSOC	60.00
12636	TWIN CITIES EARLY CHILDHOOD	1,093.42
12637	UNL	290.00
12638	UNL	1,052.00
12639	UNL	560.00
12640	UNL	2,680.00
12641	LAURIE VAK	55.60
12642	VALENTINE MIDLAND NEWS	42.60
12643	JANICE VAN NEWKIRK	1,375.00
12644	KATHY VANDAMME	5,215.64
12645	VOLUNTEERS OF AMERICA	2,257.93
12646	VOLUNTEERS OF AMERICA	105.00
12647	WESTERN NE MOVING & STORAGE	200.00
12648	WNCC	2,599.50
12649	WESTERN NEBRASKA HOUSING	495.00

12650	WESTERN PLAINS BUSINESS SOLUTIONS	238.00
12651	WHITING SIGNS, LLC	100.00
12652	WESLEY WOOD	475.00
12653	BLACK HILLS ENERGY	470.72
12654	CARDMEMBER SERVICE	8,570.03
12655	CENTURYLINK COMMUNICATIONS, INC	2,691.98
12656	CHASE CARD SERVICES	2,393.32
12657	CITY OF BRIDGEPORT	351.13
12658	GREAT PLAINS COMMUNICATIONS	2,841.38
12659	NEBRASKA PUBLIC POWER DISTRICT	94.28
12660	VISA	12,109.00
12661	WESTERN STATES BANK	450,000.00
	TOTAL	1,754,508.26

Calendar

- **May 23, 2019** – Staff In-service & Dept. Meetings
- **May 27, 2019** – Office closed for Memorial Day
- **June 13, 2019** – New Board Member Connections – Kearney, NE (includes NASB member Golf Outing)
- **June 13-14, 2019** – School Law Seminar – Kearney, NE
- **June 18, 2019** – Regular Board meeting

No Public Forum.

Board Member Discussion: There is agreement among the Board that if there are bad weather conditions, Board members who travel from out of town for the meeting can utilize our direct bill hotels in the area.

Reports:

Head Start Director's Report and Policy Council Activity report – no discussion.

Diane Coon, Policy Committee member, gave an update on the Board policy revisions.

Administrator's report by Laura Barrett:

- Work continues on the vehicle/bus storage at the 42nd Street location.
- Update on the Sidney office was given. The proposed plan will be shared with the Board in June.
- Panhandle Beginnings Day Treatment Program funding and location is still being explored. ESU 13's member school district superintendents met for a special meeting on May 13 to continue discussing funding formula for district participation to help support the program.
- Each Board member received a copy of the Buffett Early Childhood Institute Partner report.
- Strategic plan update was given.
- Copier replacement options were discussed.

OLD BUSINESS:

Revision of Board policy, Article 1 (Unit Organization) and Article 2 (Board Meetings) was

presented as first reading. No action required.

NEW BUSINESS:

Moved by Knapper, seconded by Marx, that the Board approve the Finance Committee's recommendation that the contract for the SOAR office remodel go to Anderson-Shaw for \$16,781.00. Aye: Marsh, Millette, Sinner, Coon, Diemoz. Nay: none. Absent: Crofutt, Egging, Horn, Jones, Richards. Motion passed.

Moved by Diemoz, seconded by Coon, that the Board approve the Finance Committee's recommendation for the purchase of a 2019 full size 4 X 4 extended cab pickup from Team Chevrolet for \$29,426.00. Aye: Knapper, Marsh, Marx, Millette, Sinner. Nay: none. Absent: Crofutt, Egging, Horn, Jones, Richards. Motion passed.

Moved by Millette, seconded by Coon, that the Board approve ESU #13's 2019-2020 *Menu of Services* for funding as recommended by the member districts. Aye: Knapper, Marsh, Marx, Sinner, Diemoz. Nay: none. Absent: Crofutt, Egging, Horn, Jones, Richards. Motion passed.

Moved by Marsh, seconded by Marx, that the Board approve ESU 13's participation in ESUCC cooperative projects for 2019-2020 and authorize our interim administrator to execute the agreement. Aye: Knapper, Millette, Sinner, Coon, Diemoz. Nay: none. Absent: Crofutt, Egging, Horn, Jones, Richards. Motion passed.

Moved by Millette, seconded by Knapper, that the Board approve the revised Head Start Transportation written plans and Family and Community Partnership written plans. Aye: Marsh, Marx, Sinner, Coon, Diemoz. Nay: none. Absent: Crofutt, Egging, Horn, Jones, Richards. Motion passed.

The State Board of Education has classified ESU #13 as accredited from July 1, 2019-June 30, 2020 based on our compliance with the provisions of Rule 84. Information only. No action required.

Moved by Millette, seconded by Marsh, that the Board approve the 2019-2020 employee contracts with Nikita Anderson, Leah Reed, Kamie Rhodes and Madison Junker. Aye: Marx, Sinner, Coon, Diemoz, Knapper. Nay: none. Absent: Crofutt, Egging, Horn, Jones, Richards. Motion passed.

Moved by Marsh, seconded by Coon, that the Board grant a 2.5% total package compensation increase for degreed and classified staff for 2019-2020. Aye: Marx, Sinner, Coon, Diemoz, Knapper. Nay: none. Absent: Crofutt, Egging, Horn, Jones, Richards. Motion passed.

Moved by Sinner, seconded by Coon that the Board move into Executive Session for the purpose of discussing a personnel matter with members of the Board, Laura Barrett and Dr. Andrew Dick present. Aye: Diemoz, Knapper, Marsh, Marx, Millette. Nay: none. Absent: Crofutt, Egging, Horn, Jones, Richards. Motion passed. Board moved into executive session at 8:00 p.m.

Ray Richards arrives at 8:00 p.m.

Moved by Sinner, seconded by Richards that the regular meeting reconvene. Aye: Coon, Diemoz, Knapper, Marsh, Marx, Millette. Nay: none. Absent: Crofutt, Egging, Horn, Jones. Motion passed. The regular meeting reconvened at 8:14 p.m.

Moved by Marsh, seconded by Diemoz, that the Board approve the above-listed minutes as read. Aye: Coon, Knapper, Marx, Millette, Richards, Sinner. Nay: none. Absent: Crofutt, Egging, Horn, Jones. Motion passed.

President Sinner declared regular meeting adjourned. Next regular meeting will be held Tuesday, June 18, 2019, beginning at 7:00 PM at the ESU #13 Center, 4215 Avenue I, Scottsbluff, NE.

President

Secretary